



**Australian Government**

**Department of Education, Employment and Workplace Relations**

# **CHC50108 Diploma of Disability**

**Release: 1**

## **CHC50108 Diploma of Disability**

### **Modification History**

Not Applicable

### **Description**

This qualification covers workers who are responsible for the coordination and management of agencies delivering services to people with a disability.

Workers in this role:

- Are usually also involved in service delivery, either direct client work and/or community development projects
- Have responsibility for supervision of other staff and volunteers.

**Occupational titles** may include:

- Assessor
- Case coordinator
- Case manager
- Client service assessor
- Coordinator
- Local area coordinator
- Local support coordinator
- Manager
- Program/service coordinator
- Senior disability worker
- Support facilitator

### **Pathways Information**

Not Applicable

### **Licensing/Regulatory Information**

Not Applicable

## Entry Requirements

### Entry requirements

To gain entry into *CHC50108 Diploma of Disability* a candidate must:

1. Be recognised as competent, through a recognised training program or recognition process, against the following units of competency common to *CHC40308 Certificate IV in Disability*:

CHCCS400B Work within a relevant legal and ethical framework

CHCCS411B Work effectively in the community sector

CHCDIS301B Work effectively with people with a disability

CHCDIS410A Facilitate community participation and inclusion

CHCICS402A Facilitate individualised plans

### OR

2. Have sufficient relevant work experience in the disability sector to indicate likely success at this level of qualification in a job role involving:

- The application of knowledge with depth in some areas and demonstration of a broad range of technical and other skills
- A wide range of tasks and roles in a variety of contexts, with complexity in the range and choices of actions required
- The exercise of discretionary judgement and decision making under general guidance.
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## Employability Skills Summary

Refer to the Topic: Introduction to the Employability Skills Qualification Summaries

## Packaging Rules

### PACKAGING RULES

16 units are required for award of this qualification including:

- 11 core units
- 5 elective units

A wide range of elective units is available, including:

- Group A OHS electives of which one unit must be selected for this qualification
- Group B electives which are recommended for culturally aware and respectful practice
- Group C elective which is recommended for special consideration
- Other relevant electives listed below
- Units of competency to address workplace requirements and packaged at the level of this qualification or higher in Community Services and/or Health Training Packages
- Where appropriate, to address workplace requirements, units of competency packaged at the level of this qualification or higher in other relevant Training

Packages or accredited courses where the details of those courses are available on the NTIS or other public listing

**Core units**

CHCAD504A Provide advocacy and representation services

CHCCM404A Undertake case management for clients with complex needs

CHCCM501A Coordinate complex case requirements (*Note pre-requisite CHCCM404A*)

CHCCM503C Develop, facilitate and monitor all aspects of case management

CHCCS503A Develop, implement and review services and programs to meet client needs

CHCCW503A Work intensively with clients

CHCDIS511A Coordinate services for people with disabilities

CHCINF505C Meet statutory and organisation information requirements

CHCNET503C                      Develop new networks

CHCORG506D                      Coordinate the work environment

CHCPOL501A                      Access evidence and apply in practice

**Group A OHS electives - one unit must be selected**

One of the following OHS units **must** be selected for this qualification.

HLTOHS401A                      Maintain workplace OHS processes

HLTOHS501A                      Manage workplace OHS processes

**The importance of culturally aware and respectful practice**

All workers in the disability sector need foundation knowledge to inform their work with Aboriginal and/or Torres Strait Islander clients and co-workers and with clients and co-workers from culturally and linguistically diverse backgrounds. This foundation must be provided and assessed as part of a holistic approach to delivery and assessment of this qualification. Specific guidelines for assessment of this aspect of competency are provided in the Assessment Guidelines for the Community Services Training Package.

**Group B electives - recommended for culturally aware and respectful practice**

Where work involves a specific focus on Aboriginal and/or Torres Strait Islander and/or culturally diverse clients or communities, one or more of the following electives is recommended:

HLTHIR403C Work effectively with culturally diverse clients and co-workers

HLTHIR404D Work effectively with Aboriginal and/or Torres Strait Islander people

PSPMNGT605B                      Manage diversity

**Group C - elective for special consideration**

The following elective, whilst not required in *all* disability work, is highly recommended to be considered for inclusion in this qualification:

CHCICS404A Plan and provide advanced behaviour support

**Other relevant electives**

Electives are to be selected in line with specified Packaging Rules. The following grouping of relevant electives is provided to facilitate selection and does not necessarily reflect workplace requirements. Electives may be selected from one or more groups. Employers may specify that certain electives are required to address specific workplace needs.

**Disability support**

CHCCS413A Support individuals with autism spectrum disorder

CHCDIS302A Maintain an environment to empower people with disabilities

CHCDIS313A Support people with disabilities who are ageing

CHCDIS400C Provide care and support

CHCDIS404C Design procedures for support

CHCDIS405A Facilitate skills development and maintenance  
CHCDIS408C Support people with disabilities as workers  
CHCDIS409A Provide services to people with disabilities with complex needs  
CHCDIS410A Facilitate community participation and inclusion  
CHCDIS411A Communicate using augmentative and alternative communication strategies  
CHCDIS507C Design and adapt surroundings to group requirements  
CHCDIS509D Maximise participation in work by people with disabilities  
CHCICS410A Support relationships with carers and families

### **Working with people with mental health issues**

CHCMH405A Work collaboratively to support recovery process  
CHCMH411A Work with people with mental health issues  
CHCMH501A Provide advanced supports to facilitate recovery  
CHCPROM503A Provide community focused promotion and prevention strategies

### **Working with people with alcohol and other drug issues**

CHCAOD511B Provide advanced interventions to meet the needs of clients with alcohol and/or other drug issues  
CHCAOD512A Develop and implement a behaviour response plan (Note pre-requisite CHCICS305A)  
CHCPROM503A Provide community focused promotion and prevention strategies

### **Medication and health professional support**

CHCCS305B Assist clients with medication (Note pre-requisite HLTAP301B)  
CHCCS424A Administer and monitor medications (Note pre-requisites CHCCS305B, HLTAP301B)  
CHCCS425A Support health professional  
HLTAP301B Recognise healthy body systems in a health care context  
HLTFA301C Apply first aid  
HLTFA402C Apply advanced first aid (Note pre-requisite HLTFA301C)

### **Counselling and client support**

CHCCS310A Support inclusive practice in the workplace  
CHCCS426A Provide support and care relating to loss and grief  
CHCCS506A Promote and respond to workplace diversity  
CHCCSL501A Work within a structured counselling framework  
CHCCSL502A Apply specialist interpersonal and counselling interview skills  
CHCCSL503A Facilitate the counselling relationship  
CHCCSL507A Support clients in decision-making processes  
CHCCSL509A Reflect and improve upon counselling skills (Note pre-requisites CHCCSL501A, CHCCSL503A, CHCCSL507A)  
CHCDFV402C Manage own professional development in responding to domestic and family violence  
CHCDFV505C Counsel clients affected by domestic and family violence  
CHCLLN403A Identify clients with language, literacy and numeracy needs and respond effectively

### **Team coordination and management**

CHCORG525D Recruit and coordinate volunteers  
CHCORG611B Lead and develop others in a community sector workplace  
CHCORG627B Provide mentoring support to colleagues

### **Palliative approach**

CHCPA301B Deliver care services using a palliative approach

CHCPA402B Plan for and provide care services using a palliative approach

**Outreach work**

CHCCH427A Work effectively with people experiencing or at risk of homelessness

CHCCH522A Undertake outreach work

**Organisation support electives**

CHCCS427A Facilitate adult learning and development

CHCCS505A Provide supervision support to community sector workers

CHCNET501B Work effectively with other services and networks

CHCORG501B Facilitate workplace change and innovation

CHCPOL404A Undertake policy review

TAEDEL402A Plan, organise and facilitate learning in the workplace

BSBWOR403A Manage stress in the workplace

**Oral health**

CHCOHC303A Use basic oral health screening tools

CHCOHC401A Inform and encourage clients and groups to understand and achieve good oral health

CHCOHC402A Support and encourage clients and groups to learn practical aspects of oral health care

CHCOHC404A Recognise and respond to signs and symptoms that may indicate oral health issues

CHCOHC406A Provide or assist with oral hygiene

CHCOHC407A Apply and manage use of basic oral health products

**Unit Grid**

BSBWOR403A Manage stress in the workplace

CHCAD504A Provide advocacy and representation services

CHCAOD511B Provide advanced interventions to meet the needs of clients with alcohol and/or other drug issues

CHCAOD512A Develop and implement a behaviour response plan

CHCCH427A Work effectively with people experiencing or at risk of homelessness

CHCCH522A Undertake outreach work

CHCCM404A Undertake case management for clients with complex needs

CHCCM501A Coordinate complex case requirements

CHCCM503C Develop, facilitate and monitor all aspects of case management

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CHCCS413A Support individuals with autism spectrum disorder

CHCCS424A Administer and monitor medications

CHCCS425A Support health professional

CHCCS426A Provide support and care relating to loss and grief

CHCCS427A Facilitate adult learning and development

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CHCCS506A Promote and respond to workplace diversity

CHCCSL501A Work within a structured counselling framework

CHCCSL502A Apply specialist interpersonal and counselling interview skills

CHCCSL503A Facilitate the counselling relationship  
CHCCSL507A Support clients in decision-making processes  
CHCCSL509A Reflect and improve upon counselling skills  
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CHCDIS410A Facilitate community participation and inclusion  
CHCDIS411A Communicate using augmentative and alternative communication strategies  
CHCDIS507C Design and adapt surroundings to group requirements  
CHCDIS509D Maximise participation in work by people with disabilities  
CHCDIS511A Coordinate services for people with disabilities  
CHCICS305A Provide behaviour support in the context of individualised plans  
CHCICS404A Plan and provide advanced behaviour support  
CHCICS410A Support relationships with carers and families  
CHCINF505C Meet statutory and organisation information requirements  
CHCLLN403A Identify clients with language, literacy and numeracy needs and respond effectively  
CHCMH405A Work collaboratively to support recovery process  
CHCMH411A Work with people with mental health issues  
CHCMH501A Provide advanced supports to facilitate recovery  
CHCNET501B Work effectively with other services and networks  
CHCNET503C Develop new networks  
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HLTFA402C Apply advanced first aid  
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HLTHIR404D Work effectively with Aboriginal and/or Torres Strait Islander people  
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HLTOHS501A Manage workplace OHS processes  
PSPMNGT605B Manage diversity  
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